

## CHILD CARE LICENSING COVID-19 UPDATE

### *Child Care Licensing Program Mission:*

*The core mission of the Child Care Licensing Program is to ensure the health and safety of children in care. We strive to provide preventative, protective, and quality services to children in care by ensuring that licensed facilities meet established health and safety standards through monitoring facilities, providing technical assistance, and establishing partnerships with providers, parents, and the child care community.*

### A Note from Pamela Dickfoss, Deputy Director

I want to extend my sincerest thanks for your response to the Novel Coronavirus Disease (COVID-19) outbreak. We here at Community Care Licensing Division (CCLD) are particularly grateful to those who remain steadfast in providing child care to families of essential workers and at-risk children. We understand how much this public health crisis impacts you, your facility operations, the children in your care, and your family and friends.

There are a number of unprecedented measures taking place as a result of COVID-19 that restrict and limit certain gatherings which includes funerals, weddings, births, and other celebrations. While we are all practicing social and physical distancing from friends and family, it is important to find creative ways to connect with others in and out of the home and to take time for self-care. We may be physically distant, but we must remain spiritually, emotionally, and communally connected. Please remember to pace yourself and your team, utilize available resources, and stay informed. People can survive individually, but we thrive collectively.

It is important that you and your team utilize resources available, and stay informed as things are continuing to evolve, and guidance can change from day to day. The Department will update guidance as needed and continues to provide additional important information as it becomes available on our [CCLD website](#).

CCLD has also published multiple Provider Information Notices (PINs) which are available on our [CCLD website](#) and there is a dedicated email [CCLCOVID-19INFO@dss.ca.gov](mailto:CCLCOVID-19INFO@dss.ca.gov) to receive public inquiries related to COVID-19. Immediately contact your resident's health care provider for instructions if you suspect they may be infected and notify your [local health department](#) if you have someone with a confirmed case of COVID-19 along with your local [Child Care Regional Office](#).

Below are some of the resources available on COVID-19 from our [CCLD website](#) along with information and links to our various PINs that outline what the Department is doing to waive statute in some areas and assist in making operations easier during this time.

## COVID-19 Provider Information Notices (PIN)

### **COMMUNITY CARE LICENSING DIVISION (CCLD PINs)**

#### **[PIN 20-11-CCLD](#)- Community Care Licensing Division Online Resources on Coronavirus Disease 2019 (COVID-19)**

This PIN announces a dedicated COVID-19 landing page on the Community Care Licensing Division website where all licensees, certified and approved homes, providers, and the public can access online resources related to COVID-19. Also in [Spanish](#) and [Chinese](#).

#### **[PIN 20-10-CCLD](#)- Waiver of Administrator Certification Program Fees, License Fees, and Home Care Aide Registration Fees as a Result of Coronavirus Disease 2019 (COVID-19)**

This PIN discusses the authority of the California Department of Social Services to waive application, license, home care aide registration fees, and administrator certification program fees for individuals or licensees experiencing economic hardship as a result of the COVID-19 emergency. Also in [Spanish](#) and [Chinese](#).

#### **[PIN 20-08-CCLD](#)- Guidelines for Providers Requesting Stores to Waive Supply Limitations Due To Coronavirus Disease (COVID-19)**

This PIN provides guidance for licensed facilities on how to approach local stores who may be limiting purchases of supplies due to COVID-19 in California. Also in [Spanish](#), [Tagalog](#) and [Chinese](#).

#### **[PIN 20-07-CCLD](#) - Suspension of all Annual Inspections to Allow Technical Assistance for Licensees Regarding the Coronavirus 2019 Disease (COVID-19)**

The Department is suspending annual inspections for all Community Care licensed facilities to focus its resources on containing and mitigating COVID-19 impacts but will continue to conduct complaint investigations on a timeline based on the nature of the allegation(s). Each adult and senior care residential facility will receive a scheduled visit to provide technical assistance.

#### **[PIN 20-06-CCLD](#) – Cancellation of all Community Care Licensing Meetings**

This decision is in response to Governor Gavin Newsom's announcement recommending gatherings with 250 people or more should be rescheduled or canceled, and smaller events should proceed only if the organizers can implement six feet of social distancing in order to protect public health and slow the spread of COVID-19.

### **CHILD CARE LICENSING (CCP PINs)**

#### **[PIN 20-09-CCP](#)- Everbridge Notifications Regarding Facility Status**

The Department periodically utilizes an automated system called Everbridge to communicate to licensees. This PIN provides information on the Everbridge Emergency Alert System and upcoming notifications to gather information on facility operational status. Also in [Spanish](#).

#### **[PIN 20-08-CCP](#)- Notice of Tele-Inspections for Pre-Licensing Inspections, Case Management Inspections, and Complaints**

This PIN provides notice that beginning March 26, 2020 Licensing Program Analysts (LPAs) will conduct tele-inspections as part of Community Care Licensing Division's (CCLD) emergency response to the spread of Coronavirus Disease 2019 (COVID-19). Also in [Spanish](#).

[PIN 20-07-CCP](#)- **Coronavirus 2019 (COVID-19) Talking Points from the Child Care Licensing Stakeholder Calls Held on March 17 and April 1, 2020. Spanish Call Was Held on April 2, 2020.** This PIN provides guidance and best practices shared during the child care licensing conference calls regarding Coronavirus COVID-19. This includes information and resources related to the health crisis and responses to providers' questions. Also in [Spanish](#).

[PIN 20-06-CCP](#)- **Social and Physical Distancing Guidance and Healthy Practices for Child Care Facilities.**

This PIN provides joint guidance and practices, in collaboration with the CA Department of Education, regarding social and physical distancing for providers to prevent exposure to COVID-19 while providing care for children. The guidance includes implementing daily screening for staff and children. If providers have non-touch thermometers, they should take children's temperatures each morning. This practice is not advised if the provider does not have a non-touch thermometer. Whenever a child has a temperature or signs of illness the provider should contact the child's parent or authorized representative right away. Also in [Spanish](#).

NOTE: The PIN refers to "caregiver," which is an all-inclusive term. Caregiver can mean licensees, staff, providers, authorized representative, or parent depending on the context of the sentence.

[PIN 20-04-CCP](#)- **Statewide Waivers for Licensing Requirements Due to Coronavirus**

This PIN provides a statewide waiver for operation of child care facilities, including licensees, registered TrustLine providers, and temporary employer sponsored child care, along with guidance for the implementation of prevention, containment, and mitigation measures for COVID-19. Also in [Spanish](#) and [Chinese](#).

[PIN 20-02-CCP](#)- **Coronavirus Information and Guidelines for Child Care Settings**

This PIN provides information and guidance from the California Department of Public Health (CDPH), for all child care facility licensees and providers regarding the Coronavirus. Also in [Spanish](#) and [Chinese](#).

If you have any question regarding these PINs, please refer to your local [Child Care Regional Office](#).

**Additional Resources**

- [My Child Care - Resource for Locating Child Care](#)
- [Survey for Essential Worker Pop-Up Care](#)
- Child Care Licensee Resources
  - [Small Business Association \(SBA\)](#)
  - [Child Care Aware of America COVID-19 Flowchart](#)
  - [California Alternative Payment Program Association \(CAPPA\)](#)
  - [California Child Care Resource & Referral Network](#)
  - [Department of Education Guidance for ELC Programs](#)
  - [Department of Pesticide Regulation \(DPR\)](#)
    - [Step by Step Cleaning, Spanish](#)
    - [Step by Step Disinfecting, Spanish](#)
    - [Step by Step Sanitizing, Spanish](#)
- Child Care Employee Resources
  - [Unemployment](#)
  - [CalFresh](#)

- [Emergency Childcare Worker Signup](#)
- COVID-19 Response Toolkit
  - [Ready to Post Flyers](#)
- [Centers for Disease Control and Prevention](#)
- [Coronavirus \(COVID-19\) in California](#)
- [Department of Public Health](#)
  - [Guidance Documents: Coronavirus Disease 2019 \(COVID-19\)](#)
- Local Public Health Departments
  - [Local County Public Health Department List](#)
  - [Local Health Department Communicable Disease Contact Information](#)
- [Medical Health Operational Area Coordinator \(MHOAC\)](#)
- [New COVID-19 Guidance for K-12 Schools](#)
- [Websites for Information on COVID-19](#)
- [World Health Organization](#)

## Helpful Reminders and Information

- Latest Recalls from the [U.S. Consumer Product Safety Commission](#).
- [Regional Office Locations and Numbers](#)
- [Short Child Care Videos](#) addressing common questions on licensed care for families and providers.
- [Free Online Mandated Reporter Training](#).
- [Resources for Preventing Suspension and Expulsion in Child Care Settings](#).- Provides resources for dealing with challenging behaviors.
- [California Teaching Pyramid Website](#).- Provides information and resources to

support children’s Social and Emotional Development.

- [Healthy Schools Act Training, Department of Pesticide Regulation](#).
- [California Resource for Power Outages and Fire Recovery Resources](#).
- [California Poison Control System \(CPCS\)](#)
- [Kids Specialty Plate](#)



Are you interested in becoming part of the Child Care Licensing team?



Please apply at [CalCareers](#)

- Information on how to apply for a state job can be found at the [Cal Careers Website](#).

## IMPORTANT PHONE NUMBERS

Centralized Complaint & Information Bureau (CCIB)	1-844-538-8766
Child Care Advocate Program	1-916-654-1541
Child Protective Services	1-916-875-5437
California Poison Control System	1-800-222-1222
Caregiver Background Check Bureau	1-888-422-5669
CA Child Care Resource and Referral Network	1-415-882-0234

### **Program Administrator:**

Shanice Orum

### **Assistant Program Administrators:**

Chana Wynne-Swan- Region One

Robert Garza- Region Two

Maria Hendrix- Region Three

Maria Valencia- Region Four